



# Action Plan      2018/19 – 2020/21

**CRITICAL ISSUE:** Lack of Committed Members and Volunteers

**GOAL:** To create a culture of member engagement and involvement

**INTENDED OUTCOMES / RESULTS:** To inspire members to be sufficiently motivated to contribute to the organization, through-the-use-of both recognition and rewards. If members can see that their engagement and involvement results in the intended outcome and produces a desirable reward, it can create a culture of self-sustaining engagement and involvement.

ACTIVITY & DESCRIPTION	ACTION STEPS	PEOPLE (Lead, Supports, Involved)	TIMELINES (Start / End)	RESOURCES (add in Spring annually)		STATUS / PROGRESS TOWARDS RESULTS
				Financial	Other	
1. Form a sub-committee team.	1. Contact membership who identified that they have interest in volunteering.	LEAD: Rob Halabecki  MEMBERS: INVOLVED (& in what way, for what):	YEAR: 2018  START: May 1, 2018  END: May 31, 2018	None	List of names suggested by Don Radford.	Send out emails, texts, messages to suggested names inviting them to join the sub-committee.  <b>Completed.</b>
2. Set up a meeting of all interested members for the sub-committee.	1. Set the date, place and location for the meeting. 2. Write a term of reference for this committee.	LEAD: Rob Halabecki  SUPPORTED (Committee): Sharon Hovestadt, Sean McKenna, Chris Mancini	YEAR: 2018  START: June 1, 2018  END: June 30, 2018	None	None	Committee members who accepted: . Sharon Hovestadt, Sean McKenna, Chris Mancini  Meeting date set for Thursday, June 14  <b>Completed</b>



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3. First meeting of Sub-Committee	1. At the meeting discuss the committee's goal and intended outcomes. 2. Begin discussions on ideas to achieve the outcomes	LEAD: Rob Halabecki  MEMBERS: Sharon Hovestadt  REGRETS: Chris Mancini (last minute overtime), Sean Mckenna (previous commitment)	YEAR: 2018  START: June 14, 2018  END: June 14, 2018	None	None	<b>June 14, 2018:</b> Shared the above-mentioned goals and outcomes with the sub-committee members present. Shared ideas and decided to follow-up online. Discussion to continue.  One Major idea involves the use of the new television to run powerpoint or other software to display volunteer activities, and before/after photos to show results of volunteer activities.
4. To investigate the hardware and software needed.	1. Contact Dave Thomas, who suggested using a TV/Computer to display club activities and info regarding what hardware and software are involved.	LEAD: Rob Halabecki  MEMBERS:  INVOLVED (& in what way, for what):	YEAR: 2018  START: July 11, 2018  END: Sept 30, 2018	Costs to be determined	Volunteers to assist in taking photos and posting info on the tv.	Aug 1, 2018; Acquired rights to some used computer equipment through Brant Skills Centre that might serve our purposes as displays to be used in the club.
5. Prepare a team of volunteers to participate in the process	Meet with sub-committee to determine who will take on the necessary roles. If necessary, look for other volunteers	LEAD: Rob Halabecki  MEMBERS: Sharon, Chris, Sean	YEAR: 2018  START: August 1, 2018			



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			END: Sept 30, 2018			
6. Have the TV/computer setup ready for the start of the season	Work with Dave Thomas	LEAD: Rob Halabecki  MEMBERS: Sharon, Chris, Sean	YEAR: 2018  START: September 1, 2018  END: Sept 30, 2018			
7. Spiels: run a “Blender Spiel” for the first week of ice Saturday/Sunday mini spiels Business Spiels Sponsorship Bonanza Outside of Club Activities		LEAD: Rob Halabecki  MEMBERS: Sharon, Chris, Sean	YEAR: 2018  START: September 1, 2018  END: April 30, 2019			The sub-committee discussed numerous ideas to engage and enthuse members.  More to come: